



**Forest Carbon Partnership Facility (FCPF)
Participants Committee
Sixteenth Meeting (PC16)**

and

**Participants Assembly
Sixth Meeting (PA6)**

DRAFT AGENDAS

**Starling Geneva Hotel and Conference Center
Route François-Peyrot 34 • CH-1218 Le Grand-Saconnex • Geneva, Switzerland
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<http://www.shgeneva.ch/>**

Wednesday, December 11, 2013

- Joint FCPF/UN-REDD Workshops
- Meeting of Working Group to Select New Countries

Thursday, December 12, 2013 (morning)

- Pre-PC workshops (optional)

Thursday, December 12 (afternoon) to December 15, 2013

- PC16 meeting

Monday, December 16, 2013

- PA6 meeting

Wednesday, December 11

Joint FCPF/UN-REDD Workshops		<i>Meeting of working group to select new countries</i>
07:30	<i>Breakfast</i>	<i>Breakfast</i>
09:00	Workshop 1. REDD+ at the country level: Reflections on the past 5 years and perspectives for the near future	<i>Discussions</i>
10:30	<i>Coffee break</i>	<i>Coffee break</i>
11:00	Workshop 2. REDD+ at the global level: Stakeholder perspectives and reflections on the past 5 years and perspectives for the near future	<i>Discussions</i>
12:30	<i>Lunch break</i>	<i>Lunch break</i>
13:45	Findings of the Expert Workshop on Indigenous Peoples in REDD+Processes, Held in Weilburg, Germany, September 2013	<i>Discussions</i>
14:15	Knowledge Marketplace	
16:30	<i>End of day</i>	<i>End of day</i>

Thursday, December 12, 2013

08:00	<i>Breakfast and registration</i>	
Pre-PC workshop (optional)		<i>Meeting of working group to select new countries (if needed)</i>
09:30	Workshop on certain implications of Carbon Fund Methodological Framework discussions on ERPA General Conditions (Markus Pohlmann)	<i>Discussions</i>
12:00	<i>Lunch and registration</i>	
1. Opening of Participants Committee Meeting (PC16)		
13:30	1a. Welcome (Elly Baroudy)	

14:00	1c. Review and approval of meeting agenda (Co-Chairs: Mr. Harrison Karnwea, Interim Managing Director Forest Development Authority of Liberia, on behalf of REDD Country Participants, and Mr. Duncan Marsh, TNC, on behalf of Donor Participants)
14:15	1d. Overview of contact groups and PC Resolutions (Sachiko Morita)
2. Reopening the FCPF to New REDD Countries	
14:30	2a. Presentation of the current status of FCPF countries and the reopening of the FCPF to new countries – <i>Resolution sought on the selection of new REDD Countries, as well as individual Resolutions for each Country selected into the FCPF, to allocate funding and identify key issues to be addressed in their Revised R-PPs</i> (Stephanie Tam)
15:00	2b. Presentation by the Working Group to select new countries, on its recommendation on the terms of selecting new countries (Working Group member)
15:45	<i>Coffee break</i>
16:00	2c. Introduction and presentation of ad hoc TAPs for PC16 R-PPs (Leonel Iglesias)
16:15	2d. TAP overview of R-PPs presented at PC16 (TAP)
16:45	2e. Togo (Togo, TAP, Working Group)
18:00	<i>End of day</i>
19:00	<i>Reception hosted by Government of Switzerland</i>

Friday, December 13, 2013

07:00	<i>Breakfast</i>	
08:30	2f. Burkina Faso (Burkina Faso, TAP, Working Group)	2g. Nigeria (Nigeria, TAP, Working Group)
09:45	2h. Dominican Republic (Dominican Republic, TAP, Working Group)	2i. Bhutan (Bhutan, TAP, Working Group)
11:00	<i>Coffee break</i>	
11:30	2j. Uruguay (Uruguay, TAP, Working Group)	2k. Fiji (Fiji, TAP, Working Group)
12:45	<i>Lunch break</i>	
14:00	2l. Belize (Belize, TAP, Working Group)	2m. Sudan (Sudan, TAP, Working Group)
15:15	2n. Cote d'Ivoire (Cote d'Ivoire, TAP, Working Group)	2o. Pakistan (Pakistan, TAP, Working Group)
16:30	<i>Coffee break</i>	

17:00	2o. Presentation by working group to select new countries, on assessments across countries (Working Group member)
18:30	<i>End of day; Contact group (working group plus volunteers from PC) on selection of new countries</i>

Saturday, December 14, 2013

07:00	<i>Breakfast, contact group on selection of new countries, contact groups on other draft PC Resolutions if needed</i>
3. Mid-Term Progress Reports	
09:30	3a. Indonesia mid-term progress report (Indonesia, World Bank)
10:30	3b. Nepal mid-term progress report (Nepal, World Bank)
11:30	<i>Coffee break</i>
4. Progress Updates	
12:00	4a. Costa Rica progress update (Costa Rica)
13:00	<i>Lunch break, contact groups on draft PC Resolutions</i>
5. Carbon Fund	
14:15	5. Presentation of results of Pre-PC workshop on certain implications of the Carbon Fund Methodological Framework on ERPA General Conditions (Markus Pohlmann)
6. Capacity Building Programs	
15:15	6. Status of the Capacity Building Programs for Indigenous Peoples, and CSOs and Local Communities (Gernot Brodnig)
16:15	<i>Coffee break and contact groups on draft PC Resolutions</i>

Sunday, December 15, 2013

07:00	<i>Breakfast, contact groups on draft PC Resolutions</i>
7. Other Business	
09:00	7a. M&E reporting (Neeta Hooda; Robert Bamfo, Ghana; Alfred Gichu, Kenya)
10:00	7b. Facilitating decision making: Discussion on use of virtual decision making process going forward (Stephanie Tam)
11:15	<i>Coffee Break</i>
8. Closing	
11:45	8a. Next meetings (Elly Baroudy)
12:00	8b. Adoption of PC Resolutions (Sachiko Morita)
13:00	8c. Co-chairs' conclusions (Co-chairs)
13:30	<i>Lunch; End of PC16 meeting</i>

FCPF Participants Assembly, Sixth Meeting (PA6)

Monday, December 16, 2013

07:45	<i>Registration and breakfast</i>
1. Opening	
09:00	1a. Welcome (Elly Baroudy)
09:15	1b. Review and approval of meeting agenda (Co-chairs)
09:30	1c. Procedures for election of the Participants Committee and Bureau of the Participants Committee (Sachiko Morita)
2. Reports from the FMT and PC	
09:45	2a. FMT update and presentation of FY13 Annual Report (Elly Baroudy)
10:45	<i>Coffee break</i>
11:15	2b. Report by the Participants Committee on work of the past year (TBD)
12:15	<i>Lunch break</i>
3. Remarks by Observers and Delivery Partners	
13:30	3a. Inter-American Development Bank (TBD) 3b. United Nations Development Programme (TBD) 3c. UN-REDD Programme (TBD) 3d. UNFCCC Secretariat (TBD) 3e. Indigenous Peoples (TBD) 3f. Southern civil society organizations (TBD) 3g. Northern civil society organizations (TBD) 3h. Non-contributing private sector (TBD) 3i. International Organizations (TBD)
14:45	<i>Coffee break</i>
4. Legal Matters	
15:15	4. Election of the PC, PC Bureau (Sachiko Morita) <ul style="list-style-type: none"> • Caucus of REDD Country Participants • Caucus of Donor Participants and Carbon Fund Participants
18:00	<i>End of PA6 meeting</i>



ANNOTATIONS FOR Participants Committee Sixteenth Meeting (PC16)

All background materials are available on the FCPF PA6/PC16 website at <https://forestcarbonpartnership.org/3687> unless otherwise indicated.

Thursday, December 12

Workshop on certain implications of Carbon Fund Methodological Framework discussions on ERPA General Conditions

Background: At the twelfth Participants Committee (PC) meeting in Santa Marta, the PC endorsed the 'Recommendations of the Working Group on the Methodological Framework and Pricing Approach for the Carbon Fund of the FCPF' (FMT Note 2012-8) as guiding principles on the key methodological framework and policy guidance on a pricing approach for the Carbon Fund (Resolution PC/12/2012/3). Based on that resolution, the Working Group on the Methodological Framework for the Carbon Fund of the FCPF (MF Working Group) has since then been working on the development of a methodological framework for the Carbon Fund (MF). At the fourteenth PC meeting in Washington DC, the PC endorsed the Term Sheet for the FCPF General Conditions of the Emission Reductions Payment Agreement (ERPA General Conditions) (Resolution PC/14/2013/9). In accordance with that resolution, the FMT presented at the fifteenth PC meeting in Lombok a first draft of the ERPA General Conditions. This workshop will focus on and discuss some potential implications of the latest discussions in the MF Working Group on the ERPA General Conditions, in particular with respect to 'transfer of legal title to ERs' and 'reversal event mitigation plans'.

Session 1c (Review and approval of meeting agenda)

The PC16 Co-chairs (TBD) will introduce and request approval for the agenda, focusing on the key topics and objectives and expected PC actions.

Session 1d (Overview of contact groups and PC Resolutions)

The FMT will briefly introduce the topics that require deliberation in the PC contact groups and adoption of a PC Resolution at PC16. See table below.

Session Number & Topic	Resolution	Group Facilitator from FMT/WB	Meeting Room	Time of First Meeting
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2a. Reopening to new countries	✓	Stephanie Tam		December 13, evening
2a. Country A	✓	TBD		December 14
2a. Country B	✓	TBD		December 14
2a. Country C	✓	TBD		December 14

Session 2a (Presentation of the current status of FCPF countries and the reopening of the FCPF to new countries)

The FMT will present the current status of FCPF countries (e.g., which countries have been allocated funding, have submitted revised R-PPs, have signed grants, etc.), and the implications on the level of funds available for admitting new countries into the FCPF. The FMT will also provide an overview of the agreed criteria and process for selecting new countries. This will give the context for the later presentations of the R-PPs from the 11 candidate countries.

Background documentation: An FMT Note on the reopening of the FCPF to new countries will be available on the PC16 website prior to the meeting.

Expected PC action: After hearing this presentation and the presentations of the 11 R-PPs, the PC is expected to adopt a resolution on which countries are selected into the FCPF and on what terms. Individual resolutions for each Country selected into the FCPF are also expected, in order to allocate funding to these Countries and identify key issues to be addressed in their Revised R-PPs (see sessions 2e-o).

2b (Presentation by the Working Group to select new countries, on its recommendation on the terms of selecting new countries)

The Working Group will present its recommendation on how many countries to select into the new countries and on what terms.

Background documentation: The Working Group's reviews of each R-PP will be available on the PC16 website.

Expected PC action: See session 2a.

Session 2c (Presentation of ad hoc Technical Advisory Panels for PC16 R-PPs)

The FMT will present an overview of the TAP members that reviewed the R-PPs. The assessment of R-PPs submitted for consideration at PC13 were conducted by teams of TAP members who reviewed 11 R-PPs; and 12 PC members and Observers who reviewed R-PPs.

Version of December 3, 2013

Background documentation: The R-PPs from the 11 Countries, and the corresponding TAP summary reviews are available on the PC16 webpage. The R-PP Review Template outlining the R-PP review process is available in the “Templates and Guidance” section of the FCPF website at <http://www.forestcarbonpartnership.org/fcp/>. Version 6 of the R-PP template is also available on the FCPF website.

Expected PC action: None.

Session 2d (TAP’s overview of R-PPs presented at PC13)

The TAP lead reviewers will give a single overview presentation of their assessments of the R-PP submitted for formal consideration at PC16. Any additional country-specific comments will be provided by the TAP in the individual R-PP sessions.

Background documentation: The TAP synthesis reviews of each R-PP will be available on the PC16 webpage.

Expected PC action: None.

Reception hosted by the Government of Switzerland

Information forthcoming.

Session 2e-o (R-PPs from Candidate Countries)

Eleven Countries will present their R-PPs for assessment by the PC. After presentation by the respective country representative, TAP and PC members will share observations with the PC. The following discussion in plenary will provide additional elements for a contact group to prepare a draft PC resolution.

Background documentation: The R-PP, TAP synthesis review, and preliminary PC synthesis reviews for each country will be available on the PC16 webpage.

Expected PC action: The PC could adopt a resolution as to whether the respective R-PP provides a sufficient basis for funding to move ahead with preparation for readiness and to request the Delivery Partner to complete due diligence with a view to entering into a grant agreement.

Session 3a-b (Mid-Term Progress Reports)

Indonesia and Nepal will present their Progress Reports on progress in the implementation of their FCPF grants. The World Bank, in its capacity as Delivery Partner, will also present its assessment of the progress achieved so far.

Background documentation: Indonesia and Nepal’s Progress Reports are available on the PC16 webpage.

Expected PC action: The PC may provide feedback to Indonesia and Nepal.

Session 4 (Costa Rica progress update)

Costa Rica will provide an update on progress in the implementation of its FCPF grant and in Readiness.

Background documentation: Costa Rica's presentation will be available on the PC16 webpage.

Expected PC action: The PC may provide feedback to Costa Rica.

Session 5: Presentation of results of Pre-PC workshop on certain implications of the Carbon Fund Methodological Framework on ERPA General Conditions

Background: See annotations to Pre-PC workshop above. The FMT will present the results of the Pre-PC workshop and provides the opportunity for further plenary discussions.

Expected PC action: none.

Session 6 (Status of the IP/CSO Capacity Building Programs)

The FMT will report on the status of the capacity building programs for indigenous peoples and southern CSOs. It will provide a summary review of the first phase of the program, including lessons learned. The FMT will also update the PC on the transition to the new delivery modality, and brief the members about a workshop held in September with the selected regional intermediary organizations.

Background Documentation: Summary Workshop Report at <https://www.forestcarbonpartnership.org/sites/fcp/files/2013/Sep2013/summary.pdf>.

Expected PC Action: None

Session 7a (M&E reporting)

The Program level M&E Framework was adopted by the PC in March 2013. The FMT initiated piloting of national level M&E frameworks to ensure consistency of reporting between the readiness package assessment framework and the program level M&E framework. The FMT will present the overall progress on the implementation of the program level M&E Framework. Ghana and Kenya will share insights from their experience in reporting using the revised country reporting template and the piloting of national level M&E Frameworks respectively.

Background documentation: The FCPF M&E Framework and related documentation is available on <https://forestcarbonpartnership.org/fcpf-monitoring-evaluation>. (REDD countries can also find information on frequently asked questions about M&E framework at this link). FMT presentation will be made available on the PC16 webpage

Expected PC action: The PC could provide feedback on how the FMT could further assist REDD countries in development of national level monitoring and reporting frameworks.

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7b. Facilitating decision making: Discussion on use of virtual decision making process going forward

After PC16, the FCPF will change from a schedule of three PC meetings per year to two PC meetings per year. This decreases the number of in-person meetings at which decisions can be made, including decisions to allocate funds to countries. In order to minimize the impact on progress in Countries, the FMT will propose ideas for facilitating decision-making between meetings, in particular increasing the use of the existing procedures for virtual decision-making.

Background documentation: The FMT presentation will be available on the PC16 website.

Expected PC action: The PC could provide guidance on what types of decisions can be made virtually, how to facilitate discussions and decision-making virtually, and on what types of information Participants need to feed into virtual decisions.

ANNOTATIONS FOR Participants Assembly, Sixth Meeting (PA6) Monday, December 16

Session 1c (Procedures for election of the Participants Committee and Bureau of the Participants Committee)

The FMT will brief the Participants Assembly (PA) on procedures for electing the Participants Committee (PC) and the Bureau of the PC. The PA will break into caucuses for the actual election of the Participants Committee in session 4, the final session of the PA meeting.

Session 2a (FMT update and presentation of FY13 Annual Report)

The FMT will present the Fiscal Year 2013 annual report which covers July 1, 2012 – June 30, 2013, as well as progress made since PC15 in June 2013.

Background documentation: The Annual Report is available on the PC16 webpage and FCPF home page. Paper copies of the Annual Report will be distributed at the meeting. The updated Dashboard and Country Progress Sheets are also available on the FCPF website.

Expected PC action: None.

Session 2b (Report of the Participants Committee)

The Charter of the FCPF states that the PC shall report to the PA at each Annual meeting on the decisions made by the PC and, where appropriate, other issues discussed by the PC. The PC16 Co-chairs will report to the PA on Resolutions adopted by the PC at its PC14, PC15 and PC16 meetings, which not all the Participants were able to attend.

Sessions 3a-i (Remarks from Observers and Delivery Partners)

The observers recognized in the FCPF Charter and the Delivery Partners approved by the PC will make observations on developments in the past fiscal year or look forward into the future. Approximately five minutes will be set aside for each representative.

Session 4 (Election of the Participants Committee and Bureau of the Participants Committee)

Background documentation: FCPF Charter, sections 10.02 (b) and 11.2; Rules of Procedure for Meetings of the Participants Committee, article VII; and PC election criteria agreed by financial contributors in May 2011 are accessible at

<http://www.forestcarbonpartnership.org/sites/fcp/files/Documents/tagged/6.FCPF%20PC%20Donor%20%26%20CF%20Participant%20Election%20Principles%2005-17-11.pdf>.

Expected PA action: The Participants will break into caucus groups (REDD Country Participants in one group, and Donor Participants and Carbon Participants in the other group) and elect their representatives (14 members each for the PC, among whom three Donor Participant and Carbon Participant members and five REDD Country Participant members to serve on the Bureau).